



**MINUTES
REGULAR MEETING
June 15, 2021**

1. The Meeting was called to order at 7:25pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present via a web based conference call on Zoom: Bonagura, Jordan, Kelaher, Lo Iacono, Mongelli, Ortega, Plumley and Chairman Kasparian. Commissioner Duch was absent.

Also present on the conference call were Board Secretary Alison Gordon, Executive Director James Rotundo, Assistant Executive Director John Danubio, Authority Engineer Howard Hurwitz, Superintendent Robert Genetelli, Municipal Liaison John De Rienzo, General Counsel Douglas Bern, Esq., and Consulting Engineer Nicholas Rotonda. Treasurer Todd Sherer was absent.
4. Chairman Remarks: No remarks.
5. Consideration for approval of minutes:
 - a. Regular Meeting – May 18, 2021: Commissioner Ortega motioned to accept the minutes, Commissioner Jordan seconded the motion. The motion carried.
 - b. Special Meeting – May 18, 2021: Commissioner Kelaher motioned to accept the minutes, Commissioner Jordan seconded the motion. The motion carried.
6. Public Comments: No public was present.
7. Consideration for approval list of Resolutions dated June 15, 2021:
 - a. The Commissioners voted by Consent Agenda for Resolution No. 54-2021 through Resolution 57-2021. Commissioner Jordan offered the Consent Agenda, Commissioner Mongelli seconded. All present Commissioners voted yes.

Resolution No. 54-2021 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for May 2021 and Health and Dental Benefits for June 2021 as follows: Payroll Account: \$337,321.69; Tax Deposit Acct: \$145,524.71; Health Benefits Contribution-Employer: \$118,937.96; Health Benefits Contribution Employee: \$4,813.96; Dental Benefits: \$4,356.82; PERS and Contributory Insurance: \$31,712.54; Operating Account: \$433,546.31; General Improvement Account: \$108,611.58.

Resolution No. 55-2021 – Resolution of the Governing Body of the Northwest Bergen County Utilities Authority authorizing Stipend and License Incentive Payments to

Supervisory Employees: The Authority encourages all employees to obtain licenses and pursue trades that benefit the Authority. Several supervisory employees possess licenses and/or have provided services in a skilled trade that confer benefits on the Authority. This resolution authorizes payment of incentives to those supervisory employees.

Resolution No. 56-2021 – Authorization to Engage T&M Associates for Engineering Services Related to the Emergency Roof Demolition and Replacement of the Grit Building: The roof of the Grit Building at the Authority’s facility needs to be demolished and replaced. The Authority requires engineering services related to the project for the preparation of construction drawings, technical specifications, bid assistance and construction inspection and administration. The Authority previously qualified T&M Associates to provide consulting engineering services by Resolution No. 19-2021, and by Resolution 28-2021 retained the firm as Consulting Engineer for 2021. T&M has provided a proposal for the aforementioned engineering services related to the project in the amount of \$22,350. This Resolution accepts the proposal of T&M Associates.

Resolution No. 57-2021 – Authorization to Amend the Not-To-Exceed Amount of a Professional Services Agreement with RSC Architects: The Authority previously retained RSC Architects to provide architectural services with a not to exceed cost of \$25,000. By Resolution 100-2020 the Authority amended the not to exceed cost to \$27,825 for the Pre-design and Schematic Design in connection to the addition of the vehicle storage building and the interior alterations to the services building. By Resolution 38-2021 the Authority further authorized to increase the not to exceed amount to the firm to \$34,075 for the Pre-Design and Schematic Design of the projects. By Resolution 52-2021, the Authority further increased the not to exceed amount to the firm to \$35,450 for the Pre-Design and Schematic Design of the projects. The firm has completed the pre-design and schematic design for the interior alterations of the service building and the Authority wishes to proceed to the design development and construction document phases of this project. The firm previously submitted a proposal and the cost for the design development and construction document phases is \$41,275 for the interior alterations to the service building project. This Resolution amends the not-to-exceed cost of the professional services agreement to \$76,725.

8. Report of Treasurer (Report provided by Mr. Hurwitz): There is approximately \$14.5 million in short term investments earning an interest rate of .05% to .1% at Provident Bank. A monthly financial statement ending May 31, 2021 was distributed to the Board.

Chairman Kasparian asked if there are any pending connections. Executive Director Rotundo and Superintendent Genetelli advised that an application has been received for a housing development in Ramsey. The application likely will be on next month’s agenda as we are still reviewing the application and are awaiting payment for the connection fee.

9. Old Business: No old business.

10. New Business: No new business.

11. Public Comments: No public was present.

12. Adjournment: The meeting adjourned at 7:30pm.


ALISON GORDON, SECRETARY