



**MINUTES  
REGULAR MEETING  
April 20, 2021**

1. The Meeting was called to order at 7:23pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present via a web based conference call on Zoom: Bonagura, Duch, Kelaher, LoIacono, Mongelli, Ortega and Plumley. Commissioner Jordan and Chairman Kasparian were absent.

Also present on the conference call were Board Secretary Alison Gordon, Executive Director James Rotundo, Authority Engineer Howard Hurwitz, Superintendent Robert Genetelli, Municipal Liaison John De Rienzo, General Counsel Douglas Bern, Esq., Authority Auditor Robert McNinch and Consulting Engineer Nicholas Rotonda. Assistant Executive Director John Danubio and Treasurer Todd Sherer were absent.

4. Chairman Remarks: No remarks.
5. Consideration for approval of minutes:
  - a. Regular Meeting – March 16, 2021: Commissioner LoIacono motioned to accept the minutes, Commissioner Ortega seconded the motion. The motion carried. Commissioner Bonagura abstained.
6. Public Comments: No public was present.
7. Consideration for approval list of Resolutions dated April 20, 2021:
  - a. The Commissioners voted by Consent Agenda for Resolution No. 44-2021 through Resolution 49-2021. Commissioner Duch offered the Consent Agenda, Commissioner Mongelli seconded. All present Commissioners voted yes.

Resolution No. 44-2021 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for March 2021 and Health and Dental Benefits for April 2021 as follows: Payroll Account: \$211,518.28; Tax Deposit Acct: \$95,066.29; Health Benefits Contribution-Employer: \$118,339.88; Health Benefits Contribution Employee: \$4,707.61; Dental Benefits: \$4,343.03; PERS and Contributory Insurance: \$31,242.70; Operating Account: \$484,261.76; General Improvement Account: \$376,355.40.

Resolution No. 45-2021 – Certification of Audit: This Resolution certifies to the Local Finance Board that each Commissioner has personally reviewed the Annual Audit for Fiscal Year ended December 31, 2020 and specifically has reviewed the Section of the Audit report entitled “General Comments,” “Recommendations,” and “Schedule of Findings and Questioned Costs,” and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

Resolution No. 46-2021 – Accept Audit: This Resolution accepts the 2020 Audit of the Northwest Bergen County Utilities Authority prepared by Wielkottz & Company, LLC.

Resolution 47-2021 – Resolution of the Governing Body of the Northwest Bergen County Utilities Authority Authorizing Emergency Spending to Manage and Transport Solids Inventory Following Malfunction of Niro Incinerator and Associated Systems: On April 7, 2021 the Authority experienced a breach and malfunction of the Niro Incinerator. The backup incinerator was offline and not readily available. As a result of the malfunction and offline incinerator, the Authority needs to manage solids inventory. The Authority Superintendent concluded an emergency condition exists and recommended that transportation be secured to remove solids offsite to help maintain operations. The Authority is hereby authorized to solicit quotes and award an emergency contract. Further, the Authority's Superintendent and Executive Director determined in light of the emergency circumstance to utilize the services of Synagro (Epic Transportation). The Authority is directed to file an emergency procurement report with the Division of Local Government Services within 30 days of the award of contract.

Resolution 48-2021 – Approval of Sanitary Sewer Extension – Hillside Avenue, Evers Street, Paul Court, Township of Wyckoff, New Jersey: The Authority has received an application from Conklin Associates on behalf of the Township of Wyckoff for a proposed sanitary sewer extension to be located at Hillside Avenue, Evers Street, and Paul Court in Township of Wyckoff. This proposed extension is designed to provide sewer service to 28 single family dwellings. When completed the projected average daily flow from the extension will be 8,400 gallons per day and an additional 28 residential EDUs will become tributary to the Authority's system from Wyckoff. The Authority's technical advisor has recommended the Authority approve the Project. This Resolution approves the extension subject to the fulfillment of certain terms and conditions as outlined in the resolution.

Resolution 49-2021 – 2020 Audit Corrective Action Plan Certification: In the Authority's 2020 Audit, there were comments and recommendations requiring action by the Authority and N.J.A.C. 5:31-7.6(i) requires a corrective action plan to be adopted in the form of a Resolution. A corrective action plan has been prepared and made part of the resolution. This resolution approves and adopts the Action Plan and directs the Authority Secretary to file a copy with the Director of the Division of Local Government Services.

8. Report of Treasurer (Report given by Howard Hurwitz): There is approximately \$10.7 million in short term investments at an interest rate of .1% at Provident Bank. The Authority is currently receiving .25% interest on two checking accounts at TD Bank. Two financial statements have been circulated to the Board for the 2020 year end audited financial statement and a monthly financial statement ending March 31, 2021.
9. Old Business: No old business.
10. New Business: No new business.
11. Public Comments: No public was present.
12. Adjournment: The meeting adjourned at 7:30pm.

  
ALISON GORDON, SECRETARY