



**MINUTES  
REGULAR MEETING  
November 12, 2019**

1. The Meeting was called to order at 7:23pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present: Bonagura, Kelaher, Lo Iacono, Ortega and Chairman Kasparian. Commissioners Duch, Mongelli and Plumley were absent.

Also present were Board Secretary Alison Gordon, Executive Director James Rotundo, Assistant Executive Director John Danubio, Authority Engineer Howard Hurwitz, Superintendent Robert Genetelli, General Counsel Douglas Bern, Esq. and Consulting Engineer Nicholas Rotonda. Treasurer Todd Sherer was absent.

4. The Salute to the Flag was led by the Chairman.
5. Chairman Remarks: No Remarks.
6. Consideration for approval of minutes:
  - a. Regular & Special Meeting – October 15, 2019: Commissioner Ortega motioned to accept the minutes, Commissioner Kelaher seconded the motion. The motion carried.
7. Public Comments: Councilwoman Nicole McNamara of Waldwick was in attendance in anticipation of attendance by residents of Van Dan Place. However, the residents were unable to attend the meeting.
8. Consideration for approval list of Resolutions dated November 12, 2019.
  - a. The Commissioners voted by Consent Agenda for Resolution No. 85-2019 through 89-2019. Commissioner Lo Iacono offered the Consent Agenda and Commissioner Bonagura seconded. All present Commissioners voted yes.

Resolution No. 85-2019 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for October 2019 and Health and Dental Benefits for November 2019 as follows: Payroll Account: \$212,622.93; Tax Deposit Acct: \$91,191.58; Health Benefits Contribution-Employer: \$115,427.75; Health Benefits Contribution Employee: \$4,695.63; Dental Benefits: \$4,335.35; PERS and Contributory Insurance: \$33,622.25; Operating Account: \$339,212.42; General Improvement Account: \$376,145.33.

Resolution 86-2019 – Resolution Amending the Not to Exceed Cost of the Agreement with Chavond Barry Engineering Corp. to Provide Consulting Engineering Services:

Chavond Barry Engineering Corp. was previously retained as Consulting Engineer for general incinerator advice with a do not exceed budget of \$75,000. Chavond Barry Engineering has requested an increase of \$105,647 for the installation of the IDI Incinerator Tuyeres. This resolution authorizes the increase, amending the agreement between the Authority and Chavond Barry Engineering Corp. to increase the not to exceed budget to \$180,647. The Original resolution and Agreement shall remain in full force and effect.

Resolution No. 87-2019 – Approving Change Order No. 2 for Contract No. 272 – Wastewater Pump Stations Improvement Project: There was the addition of the following item to the Project as more particularly set forth in Change Order No. 2: 1) HHK PS – Insertion Valve Installation. The Authority’s consulting engineer, T&M Associates, has prepared the change order and recommends same be approved by the Authority. This Resolution approves Change Order No. 2 of Contract No. 272 in the amount of \$73,418.84.

Resolution No. 88-2019 – Resolution Authorizing the Use of Houston-Galveston Area Council: The Authority has determined that the use of Cooperative Purchasing Agreements may result in significant cost savings and is desirous of joining and participating in a cooperative called Houston-Galveston Area Council. This resolution authorizes the Authority’s membership in the Cooperative and for the Authority to enter into an agreement with same.

The Authority has been exploring the possibility of purchasing a new TV Inspection Vehicle. The purchase of the Vehicle would be through a vendor participating in the HGAC Cooperative.

Resolution 89-2019 – Proposed Sanitary Sewer Extension – 518 Helena Avenue, Township of Wyckoff, New Jersey: Douglas Doolittle submitted an application on behalf of the Township of Wyckoff for approval of a proposed sanitary sewer extension to be located at 518 Helena Avenue in Wyckoff. The project will provide sanitary sewers to 1 existing single family dwelling, in addition to 4 existing single family dwellings which are not connecting at this time and when completed will generate an average daily flow of 1,500 gallons per day and 5 additional EDUs will become tributary to the Authority’s system from Wyckoff. The extension is hereby approved contingent upon the fulfillment of the terms and conditions outlined in the Resolution.

#### 9. Report of Committees:

- a. Finance Committee: It was reported at the Work Session that the Authority’s 2020 Introduced Budget has been approved by the Department of Community Affairs and a meeting will take place on December 10, 2019 for a public hearing and adoption of the 2020 Authority Budget.
- b. Strategic Planning: At the Work Session it as reported that the Authority is continuing to have discussions with the Township of Wyckoff concerning sewer expansion into the Knolls Section of Wyckoff.

10. Report of Treasurer (Report given by Howard Hurwitz): There is approximately \$9.5 million in short term investments at an interest rate of 1.45% being held at SB One Bank. A monthly financial statement was distributed to the Board.
11. Old Business: No old business
12. New Business: No new business.
13. Public Comments: No public comments.
14. Adjournment: The meeting adjourned at 7:34pm.



ALISON GORDON, SECRETARY