



**MINUTES
REGULAR MEETING
October 18, 2022**

1. The Meeting was called to order at 7:22pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present: Jordan (via Zoom), Lo Iacono, Ortega (via Zoom), Tombalakian and Chairman Kasparian. Commissioners Bonagura and Kelaher were absent.

Also present were Board Secretary Alison Gordon, Interim Executive Director Robert Laux, Treasurer Todd Sherer, Authority Engineer Howard Hurwitz (via Zoom), General Counsel Douglas Bern, Esq., and Consulting Engineer Nicholas Rotonda. Assistant Executive Director John Danubio and Superintendent Robert Genetelli were absent.

4. Swearing in of Commissioner: Berge Tombalakian has been appointed as Commissioner of the Northwest Bergen County Utilities Authority for a term of February 1, 2019 through February 1, 2024. The swearing in took place during the Work Session.
5. Chairman Remarks: No remarks.
6. Consideration for approval of minutes:
 - a. Regular Meeting – September 20, 2022: Commissioner Lo Iacono motioned to accept the minutes, Chairman Kasparian seconded the motion. The motion carried. Commissioner Tombalakian abstained.
7. Public Comments: No public was present.
8. Consideration for approval list of Resolutions dated October 18, 2022:
 - a. The Commissioners voted by Consent Agenda for Resolution No. 94-2022 through Resolution 98-2022. Commissioner Jordan offered the Consent Agenda, Commissioner LoIacono seconded. All present Commissioners voted yes.

Resolution No. 94-2022 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for September 2022 and Health and Dental Benefits for October 2022 as follows: Payroll Account: \$202,210.99; Tax Deposit Acct: \$85,062.31; Health Benefits Contribution-Employer:\$116,195.60; Health Benefits Contribution Employee: \$4,247.67; Dental Benefits, August: \$3,851.14; PERS and Contributory Insurance: \$32,589.15; 2nd quarter 2022 PERS Retro: \$797.66; Operating Account: \$300,099.60; General Improvement Account: \$1,184.25.

Resolution 95-2022 – Amendment to the 2022 Authority Capital Budget: The Authority has reviewed the status of the 2022 capital projects and determined that an amendment is required to reduce, increase and/or reallocate the overall 2022 capital budget to projects of


greater priority to the Authority and the Authority's sewer system. The original 2022 capital budget was \$3,650,000 and has been amended to \$5,816,477. The specific budgets per project are outlined in the Resolution. Two certified copies of this Resolution will be filed with the Division of Local Government Services for certification of the Authority budget so amended.

Resolution No. 96-2022 – Authorization to Renew Membership to the National Association of Clean Water Agencies: National Association of Clean Water Agencies (the "NACWA") is a nationally recognized leader in environmental policy and a well-established technical resource on water quality & ecosystem protection issues. The proposed annual dues to be paid by the Authority is \$8,385. This resolutions renews the Authority's membership in the NACWA through September 30, 2023.

Resolution No. 97-2022 – Authorization to Enter into Shared Services Agreements related to Sanitary Sewer Cleaning and CCTV Inspection Services: This Resolution authorizes the Authority to enter into shared services agreements for the 2023-2024 calendar years related to providing the services of Sanitary Sewer Cleaning and CCTV Inspections and further for the Executive Director to execute any such agreement on behalf of the Authority.

Resolution 98-2022 – Authorization to Increase the General Counsel Budget for Bern Root LLC for Professional Legal Services to the Northwest Bergen County Utilities Authority: The Authority previously retained Bern Root LLC as General Counsel at a not-to-exceed cost of \$75,000. The firm has requested an increase of \$50,000 to provide these services through February 2023. This Resolution accepts the firm's proposal of an increase of \$50,000 and authorizes the new not-to-exceed cost for legal services to be provided by Bern Root LLC to \$125,000.

- b. Motion 22-03: Commissioner Lo Iacono offered, Chairman Kasparian seconded. The motion carried. This motion approves all present Commissioners, the Executive Director, Assistant Executive Director and Community & Government Relations Manager to attend the AEA & NJLM 2022 Conferences in Atlantic City, NJ in November 2022.
9. Report of Treasurer: There is approximately \$11 million in short term investments earning an interest rate ranging from 1.4 % to 1.5%. A monthly financial statement ending September 30, 2022 was distributed to the Board and Treasurer Sherer briefly reviewed the statement.
10. Old Business: No old business.
11. New Business: No new business.
12. Public Comments: No public was present.
13. Adjournment: The meeting adjourned at 7:29pm.


ALISON GORDON, SECRETARY