



**MINUTES
REGULAR MEETING
October 19, 2021**

1. The Meeting was called to order at 7:26pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present via a web based conference call on Zoom: Bonagura, Jordan, LoIacono, Ortega, Plumley and Chairman Kasparian. Commissioner Kelaher was absent.

Also present on the conference call were Board Secretary Alison Gordon, Executive Director James Rotundo, Authority Engineer Howard Hurwitz, General Counsel Douglas Bern, Esq., Authority Auditor Robert McNinch and Consulting Engineer Nicholas Rotonda. Assistant Executive Director John Danubio, Treasurer Todd Sherer and Superintendent Robert Genetelli were absent.

4. Chairman Remarks: No remarks.
5. Consideration for approval of minutes:
 - a. Regular & Special Meetings – September 21, 2021: Commissioner Jordan motioned to accept the minutes, Chairman Kasparian seconded the motion. The motion carried. Commissioner Bonagura abstained.
6. Public Comments: No public was present.
7. Consideration for approval list of Resolutions dated October 19, 2021:
 - a. The Commissioners voted by Consent Agenda for Resolution No. 81-2021 through Resolution 87-2021. Chairman Kasparian offered the Consent Agenda, Commissioner Jordan seconded. All present Commissioners voted yes.

Resolution No. 81-2021 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for September 2021 and Health and Dental Benefits for October 2021 as follows: Payroll Account: \$210,122.45; Tax Deposit Acct: \$90,379.70; Health Benefits Contribution-Employer: \$112,064.68; Health Benefits Contribution Employee: \$4,488.27; Dental Benefits: \$4,265.65; PERS and Contributory Insurance: \$29,741.82; Operating Account: \$301,889.97; General Improvement Account: \$382,211.10.

Resolution 82-2021 – Amendment to the 2021 Authority Capital Budget: The Authority has reviewed the status of the 2021 capital projects and determined that an amendment is required to reduce, increase and/or reallocate the overall 2021 capital

budget to projects of greater priority to the Authority and the Authority's sewer system. The original 2021 capital budget was \$5,131,000 and has been amended to \$7,184,892. The specific budgets per project are outlined in the Resolution. Two certified copies of this Resolution will be filed with the Division of Local Government Services for certification of the Authority budget so amended.

Resolution No. 83-2021 – Title Change/Promotion for Jeffrey Capawana to Collection System Operator: There presently exists a need for a Collection System Operator. This resolution transfers Jeffrey Capawana from O&M Helper to Collection System Operator effective October 3, 2021 subject to a one hundred eighty (180) day probationary period at an hourly rate as set forth in the collective bargaining agreement.

Resolution No. 84-2021 – Authorization to amend the Not to Exceed Cost of the Professional Services Agreement with Chavond Barry Engineering Corp. for 2021 Consulting Engineering Services for General Incinerator Advice: The Authority previously retained Chavond Barry Engineering Corp. to provide 2021 consulting engineering services for general incinerator advice with compensation to be capped at \$140,000. The Firm has submitted a request for an additional \$60,000 due to various items including work related to the NIRO incinerator repairs and work related to the NIRO stack testing and end of year reporting. This resolution amends the original Resolution and Agreement to increase the not to exceed cost to \$200,000.

Resolution No. 85-2021 – Authorization to renew a Shared Services Agreement with the Township of Wyckoff: This resolution authorizes the Authority to renew a shared services agreement with the Township of Wyckoff for a period of two (2) years to act as the Township's New Jersey Licensed Operator and perform daily monitoring of the town's 3 wastewater pump stations and to perform repair, corrective actions and respond to pump station alarms during normal business and non-business hours.

Resolution No. 86-2021 – Proposed Sanitary Sewer Extension – 1071 Ramapo Valley Road, Township of Mahwah, New Jersey: HMH Carrier Clinic, Inc., d/b/a The Retreat @ Ramapo Valley submitted an application for approval of a proposed sanitary sewer extension to be located at 1071 Ramapo Valley Road. The project proposes to provide sanitary sewer service to a 3 story rehabilitation facility with 95 beds, offices and site improvements and when completed will generate an average daily flow of 12,184 gallons per day and 72 additional non-residential EDUs will become tributary to the Authority's system from Mahwah. The Authority's Technical Advisor has reviewed the application and recommends the Authority approve the Project. The extension is hereby approved upon the condition of fulfillment of the terms and conditions outlined in the Resolution.

Resolution 87-2021 – Authorization to Engage the Services of EP&G for Independent Electricity Advisory Firm: The Board of Commissioners of the Authority has directed the Executive Director to conduct research to determine whether the Authority could purchase electricity at a discounted fee below PSE&G standard rates. After conducting their due diligence, the Executive Director has determined that it would be in the

Authority's best financial interest to retain the services of EP&G as an independent electricity advisory firm. The Board of Commissioners hereby direct the Executive Director to negotiate and enter into an Agreement, with the services of EP&G, for the purchase of discounted electricity from licensed suppliers, with Contract Terms not exceeding Statutory Term Limits.

- b. Motion 21-02: Chairman Kasparian offered, Commissioner Bonagura seconded. The motion carried. This motion approves all present commissioners, the Executive Director, Assistant Executive Director and Municipal Liaison to attend the AEA & NJLM 2021 Conferences in Atlantic City, NJ in November 2021.
8. Report of Treasurer (Provided by Howard Hurwitz): Investments: There is approximately \$10.5 million dollars in short term investments earning .1%. A monthly financial statement ending September 30, 2021 was distributed to the Board.
9. Old Business: No old business.
10. New Business: No new business.
11. Public Comments: No public was present.
12. Adjournment: The meeting adjourned at 7:32pm.


ALISON GORDON, SECRETARY