



**MINUTES
REGULAR MEETING
January 9, 2018**

1. The Meeting was called to order at 7:22 pm.
2. The Secretary read the statement in compliance with C. 231, PL 1975.
3. Roll Call: the following Commissioners were present: Danubio, Kelaher, Lo Iacono, Plumley and Chairman Kasparian (via telephone). The following Commissioners were absent: Bonagura, Chewcaskie, DePhillips and Gabbert.

Also present were Board Secretary Alison Gordon, Executive Director Howard Hurwitz, Assistant Executive Director James Rotundo, Superintendent Robert Genetelli, Authority General Counsel Joseph Garcia, Esq. and Authority Consulting Engineer Nicholas Rotonda.

4. The Vice-Chairman Remarks: No Remarks.
5. Appointment of Nominating Committee: Vice-Chairman Kelaher appointed Commissioner Chewcaskie as Chair of the Committee and Commissioner Bonagura as a member.
6. Consideration for approval of minutes:
 - a. Regular Meeting – December 12, 2017: Commissioner Danubio motioned to approve the minutes from the December 12, 2017 Regular Meeting and was seconded by Commissioner Lo Iacono. The motion carried. Commissioner Kelaher abstained.
 - b. Special Meeting – December 12, 2017: Commissioner Danubio motioned to approve the minutes from the December 12, 2017 Special Meeting and was seconded by Commissioner Lo Iacono. The motion carried. Commissioner Kelaher abstained.
7. Public Comments: No Public was present.
8. Consideration for approval list of Resolutions dated January 9, 2018.
 - a. The Commissioners voted on Resolution No. 02-2018 through 07-2018 by Consent Resolution. Chairman Kasparian offered the Consent Resolution and Commissioner Danubio seconded. All present Commissioners voted yes.

Resolution No. 02-2018 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for December 2017 and Health and Dental Benefits

for January 2018 as follows: Payroll Account: \$202,385.69; Tax Deposit Acct: \$91,345.33; Health Benefits Contribution-Employer: \$99,074.73; Health Benefits Contribution Employee: \$18,703.09; Dental Benefits – August: \$4,326.92; PERS and Contributory Insurance: \$35,804.71; DCRP – Employer: \$12.50; DCRP – Employee: \$22.92; Operating Account: \$335,020.46; General Improvement Account: \$285,467.40; 2015 WWT Project Account: \$7,171.00.

Resolution No. 03-2018 – Designation of Public Agency Compliance Officer for 2018: The resolution designates Robert Genetelli as the Public Agency Compliance Officer for the Authority for the year 2018.

Resolution No. 04-2018 – Approving Change Order No. 1 for Contract No. 274 – Wastewater Treatment Plant Security Improvements: Contract No. 274 was awarded to D&L Paving Contractors on July 25, 2017. Several items of the contract have been reduced and/or increased to reflect as-built quantities and there was an addition of a supplemental item due to unforeseen concrete removal. The Authority’s Engineer has prepared change order no. 1 and recommends it be approved. This resolution approves the change order for a net increase cost of \$1,981 to the project.

Resolution No. 05-2018 – Authorization to enter into an Agreement with the County of Bergen, Department of Health Services: This Resolution authorizes the Authority to enter into an agreement with the County of Bergen, Department of Health Services (BCDHS) for the BCDHS to be the Authority’s Bloodborne Pathogen Compliance Coordinator and Trainer for a period of 2 years from Jan. 1, 2018 to Dec. 31, 2019 at a rate of \$18.00 per employee. This resolution authorizes the Executive Director to sign and execute the agreement.

Resolution No. 06-2018 – Resolution amending an agreement with Chavond Barry Engineering Corp to provide engineering services: The Authority retained Chavond Barry Engineering as consulting engineer for general incinerator advice on February 21, 2017. The original resolution and professional services agreement state the compensation for the Engineering Firm to be capped at \$35,000. The Authority amended the not to exceed compensation to \$56,400 on September 19, 2017 due to engineering services related to the IDI Incinerator’s tuyere replacement. The Engineering firm has submitted a proposal dated January 5, 2018 to the Authority for additional engineering services related to general incinerator advice and Title V Operating Permit reporting requirements. This additional work will cause the Engineering Firm to exceed their budget of \$56,400 and has requested the Authority increase the not to exceed cost by \$29,600 to \$86,000. This resolution amends the professional services agreement to increase the not to exceed cost to \$86,000 and for the original resolution and agreement remain in full force and effect.

Resolution No. 07-2018 – Authorization to enter into a Shared Services Agreement with the Borough of Saddle River: This resolution authorizes the Authority to enter

into a shared services agreement with the Borough of Saddle River for a period of one (1) year to act as the Borough's New Jersey Licensed Operator and to provide weekly monitoring to the Borough's one (1) wastewater pump station and to perform repairs, corrective actions and respond to pump station alarms during business and non-business hours.

9. Report of Committees:

- a. Operating Committee: It was reported during the Work Session that bids for Contract No. 272 – Wastewater Pump Station Improvements will be due on February 6, 2018 and bids for Contract No. 273 – Wastewater Treatment Plant Improvements will be due on February 1, 2018.
- b. Strategic Plan Subcommittee: A meeting was held with the Township of Wyckoff on December 20, 2017 to discuss sewer expansion into certain neighborhoods in the Township. A follow up meeting is scheduled for January 11, 2018.
- c. Report of Treasurer: Report given by Executive Director Howard Hurwitz – No investments are currently made due to the Authority's quarterly flow of funds. Investments will be made shortly.
- d. Report of Engineer: It was reported during the Work Session that contract documents for Contract No. 281 – Ho-Ho-Kus Trunk Sewer East Emergency Bypass project have been sent to J. Fletcher Creamer & Son, Inc. It is anticipated that this work will be completed within the next 45 days. Letters will also be sent out shortly to neighboring homeowners to provide them with notice of the work that will be performed.

10. Old Business: No old business.

11. New Business: No new business.

12. Public Comments: No public comments.

13. Adjournment: Commissioner Danubio made a motion to adjourn the Regular meeting at 7:33pm and was seconded by Commissioner Lo Iacono.


ALISON GORDON, SECRETARY