



**MINUTES
REGULAR MEETING
December 10, 2019**

1. The Meeting was called to order at 8:10pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present: Bonagura, Lo Iacono, Ortega, Plumley and Chairman Kasparian. Commissioners Duch, Kelaher and Mongelli were absent.

Also present were Board Secretary Alison Gordon, Executive Director James Rotundo, Assistant Executive Director John Danubio, Authority Engineer Howard Hurwitz, Superintendent Robert Genetelli, General Counsel Douglas Bern, Esq., Consulting Engineer Nicholas Rotonda and Authority Auditor Robert McNinch. Treasurer Todd Sherer was absent.

4. Chairman Remarks: No Remarks.
5. Consideration for approval of minutes:
 - a. Regular Meeting – November 12, 2019: Commissioner Ortega motioned to accept the minutes, Commissioner Lo Iacono seconded the motion. The motion carried.
6. Public Comments: No public comments.
7. Closed Session: The Closed Session was held during the Work Session to discuss contract negotiations.
8. Consideration for approval list of Resolutions dated December 10, 2019.
 - a. The Commissioners voted by Consent Agenda for Resolution No. 91-2019 through 96-2019. Commissioner Bonagura offered the Consent Agenda and Commissioner Lo Iacono seconded. All present Commissioners voted yes.

Resolution No. 91-2019 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for November 2019 and Health and Dental Benefits for December 2019 as follows: Payroll Account: \$294,202.94; Tax Deposit Acct: \$126,511.26; Health Benefits Contribution-Employer: \$120,048.68; Health Benefits Contribution Employee: \$4,879.97; Dental Benefits: \$4,324.88; PERS and Contributory Insurance: \$32,464.12; Operating Account: \$298,945.61; General Improvement Account: \$765,971.32.

Resolution No. 92-2019 – Appointment of Human Resources Officer, John Danubio: The Authority is required to have two (2) designated Human Resources Officers. The duties include participating in the negotiations of collective bargaining agreements,

interpreting collective bargaining agreements, reviewing employment relations issues and grievances and assisting in the resolution of same, assist employees who are victims of domestic violence, amongst other things. Currently, the Authority only has 1 Human Resources officer, John DeRienzo. The Authority has deemed John Danubio eminently capable of performing these duties. This resolution appoints John Danubio as the Authority's Human Resources Officer effective December 1, 2019 with a salary increase of \$5,000, making his annual salary \$86,000.

Resolution No. 93-2019 – Resolution authorizing Executive Director to enter into a Professional Services Contract with Valley Medical Group regarding the coordination and conducting of Alcohol and Drug Testing Services: The Agreement will be effective from January 1, 2020 through December 31, 2020 at a fee as outlined in the fee schedule within the agreement.

Resolution No. 94-2019 – Authorization to enter into a Shared Services Agreement with the Borough of Saddle River: This resolution authorizes the Authority to enter into a shared services agreement with the Borough of Saddle River for a period of one (1) year to act as the Borough's New Jersey Licensed Operator and to provide weekly monitoring to the Borough's one (1) wastewater pump station and to perform repairs, corrective actions and respond to pump station alarms during business and non-business hours.

Resolution No. 95-2019 – Proposed Sanitary Sewer Extension – Franklin Avenue & Shirley Avenue, Block 1421.1, Lot 1, 2, 5, 6, 7 & 8, Borough of Franklin Lakes, New Jersey: Maser Consulting, PA submitted an application for approval of a proposed sanitary sewer extension to be located at Franklin Avenue & Shirley Avenue. The project proposes to provide sanitary sewer service to an assistant living facility consisting of 88 units with 113 beds and when completed will generate an average daily flow of 11,300 gallons per day and 66 additional residential EDUs will become tributary to the Authority's system from Franklin Lakes. The Authority's Technical Advisor has reviewed the application and recommends the Authority approve the Project. The extension is hereby approved upon the condition of fulfillment of the terms and conditions outlined in the Resolution.

Resolution No. 96-2019 – Award Bid – Contract No. 287 – Disposal of Grits and Rags: The Authority received 3 bids on December 4, 2019 for Contract 287. The bids were as follows: Synagro|Environmental Protection & Improvement Company, LLC: \$146.10 per ton; Spectraserv, Inc.: \$165.00 per ton; Russell Reid Waste Management: \$196.00 per ton. The bids were reviewed by the Authority's technical advisor and legal counsel and it was determined that Synagro|EPIC is the lowest responsible bidder. This resolution awards Contract 287 to Synagro|EPIC for a rate of \$146.10 per ton for disposal of grits and rags for a period of 2 years.

9. Report of Committees:

a. Operating Committee (Reported at the Work Session):

2020 Services Charges: The Preliminary Service Charges for 2020 have been distributed to member municipalities. Final Service Charges will be distributed in January.

Contract No. 268 - Incinerator Emissions Controls Project: The Authority is going to have a meeting with General Counsel to discuss options on how to proceed with the closing out of this project.

Mahwah Continental Soldier Field: There have been complaints of odors near the location of this field. The Authority will be performing a camera inspection of the nearby sewer line and then a smoke test as well.

NJDEP Inspection: There was an inspection conducted by NJDEP recently and the Authority was found to be in compliance.

- b. Strategic Planning: The Authority is still waiting to hear from the Township of Wyckoff concerning an easement related to the Wyckoff Avenue sewer extension.
- 10. Report of Treasurer (Report given by Howard Hurwitz): There is approximately \$11.7 million in short term investments at interest rates ranging from 1.28% to 1.45% being held at SB One Bank and Santander Bank. A monthly financial statement was distributed to the Board.
- 11. Old Business: No old business
- 12. New Business: No new business.
- 13. Public Comments: No public comments.
- 14. Adjournment: The meeting adjourned at 8:15pm.


ALISON GORDON, SECRETARY