



**MINUTES  
REGULAR MEETING  
May 21, 2019**

1. The Meeting was called to order at 7:33pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present: Bonagura, Chewcaskie, Duch, Kelaher, Lo Iacono, Mongelli, Ortega, Plumley and Chairman Kasparian.

Also present were Board Secretary Alison Gordon, Executive Director James Rotundo, Authority Engineer Howard Hurwitz, Superintendent Robert Genetelli, General Counsel Douglas Bern, Esq. and Consulting Engineer Nicholas Rotonda. Treasurer Todd Sherer was absent.

4. Salute to the flag was led by the Chairman at the Public Hearing.
5. Chairman Remarks: No Remarks.
6. Consideration for approval of minutes:
  - a. Regular Meeting – April 16, 2019: Commissioner Mongelli motioned to accept the minutes, Commissioner LoIacono seconded the motion. The motion carried. Commissioners Bonagura and Chewcaskie abstained.
7. Public Comments: No public was present.
8. Consideration for approval list of Resolutions dated May 21, 2019.
  - a. The Commissioners voted by Consent Agenda for Resolution No. 41-2019 through 47-2019, less 46-2019. Commissioner Chewcaskie offered the Consent Agenda and Chairman Duch seconded. All present Commissioners voted yes.

Resolution No. 41-2019 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for April 2019 and Health and Dental Benefits for May 2019 as follows: Payroll Account: \$213,259.33; Tax Deposit Acct: \$96,294.42; Health Benefits Contribution-Employer: \$111,271.85; Health Benefits Contribution Employee: \$4,665.23; Dental Benefits: \$4,171.85; PERS and Contributory Insurance: \$32,915.57; Operating Account: \$279,188.24; General Improvement Account: \$175,818.81.

Resolution No. 42-2019 –Authorization to Adjust Connection Fee: On May 21, 2019 the Authority held a Public Hearing on the Connection Fee for 2019. There was no public present at the meeting. Ferraioli, Wielkotz, Cerullo & Cuva, PA prepared a 2019 Sewer Connection Fee Rate Study Update in accordance with the formula set

forth in N.J.S.A 40:14B-22. In the Report the cost of the connection fee was calculated at \$5,833, approximately a 1.2% increase from the 2018 fee of \$5,763. This Resolution establishes the 2019 Sewer Connection Fee Rate as \$5,833 per service unit.

Resolution No. 43-2019 – 2018 Audit Corrective Action Plan Certificate: In the Authority's 2018 Audit, there were comments and recommendations requiring action by the Authority and N.J.A.C. 5:31-7.6(i) requires a corrective action plan to be adopted in the form of a Resolution. A corrective action plan has been prepared and made part of the resolution. This resolution approves and adopts the Action Plan and directs the Authority Secretary to file a copy with the Director of the Division of Local Government Services.

Resolution No. 44-2019 – Approving Change Order No. 2 for the Knolls Section Sanitary Sewer System Project: There was the addition of items 14S for extension of the sanitary sewer on Sunset Boulevard as more particularly set forth in Change Order No. 2. The Authority's consulting engineer, Boswell Engineering, has prepared the change order and recommends same be approved by the Authority. This Resolution approves Item No. 14S in the amount of \$28,742 designated as Change Order No. 2 to the Knolls Section Sanitary Sewer System Project.

Resolution No. 45-2019 – Approving Change Order No. 1 for Contract No. 284 – Trunk Sewer East Interceptor Rehabilitation Project: There was the addition of the following items to the Project as more particularly set forth in Change Order No. 1: 1) Removal of Waldwick Town Spoils Pile from Work Area 2) Removal of 60 foot high double tree 3) Removal of installation of a new MH/Chamber 4) Restoration of Residential Properties 5) Restoration of Residential Fence. The Authority's consulting engineer, T&M Associates, has prepared the change order and recommends same be approved by the Authority. This Resolution approves Change Order No. 1 of Contract No. 284 in the amount of \$132,992.38.

Resolution No. 47-2019 – Proposed Sanitary Sewer Extension – 720 Hickory Hill Road, Township of Wyckoff, New Jersey: Dan Kindergan submitted an application on behalf of the Township of Wyckoff for approval of a proposed sanitary sewer extension to be located at 720 Hickory Hill Road in Wyckoff. The project will provide sanitary sewers to 2 single family dwellings and when completed will generate an average daily flow of 600 gallons per day and 2 additional EDUs will become tributary to the Authority's system from Wyckoff. The extension is hereby approved contingent upon review by the Authority's Technical Advisor and the fulfillment of the terms and conditions outlined in the Resolution.

- b. Commissioner LoIacono offered Motion 19-02, Commissioner Mongelli seconded. All Commissioners voted yes. The Motion carried.

Motion 19-02 – Motion to grant a 90 day unpaid leave of absence for Douglas Nacion, Plant Operator beginning May 19, 2019.

## 9. Report of Committees:

- a. Operating Committee (Reported at the Work Session):

Mahwah: A smoke test was conducted and a report was prepared by T&M Associates. The smoke test revealed leaks at the nearby school and a couple of homes. The test identified leaks in the same places as the previous test at the school.
  - b. Strategic Plan: Oakland: There is a meeting scheduled with the Borough of Oakland for June 14, 2019. The Authority is awaiting an agenda.
  - c. Safety & Security: T&M Associates will look into what grants are available that the Authority can utilize to update the fencing around the Plant.
10. Report of Treasurer (Given by Howard Hurwitz): There is approximately \$11 million in short terms investments at an interest rate ranging from 1.73% to 1.90% being held at SB One Bank and Santander Bank.
  11. Report of Consulting Engineer: At the Work Session, Mr. Rotonda reported a Draft Emergency Response Plan has been prepared.
  12. Report of Executive Director: Mr. Rotundo reported to the Board at the Work Session, Councilwoman Nicole McNamara of Waldwick met with himself and Mr. Hurwitz on May 20<sup>th</sup> to take a tour of the Authority's facility. Councilwoman McNamara will likely be the liaison for the Borough with the Authority.
  13. Report of Superintendent: The NJDEP conducted an inspection of the facility and determined the Authority to be in compliance with applicable DEP regulations and/or permit conditions at the time of the inspection.
  14. Old Business:

There was a discussion about increasing/updating the Authority's alternative energy sources. The Chairman has asked the staff to calculate what the savings have been over the past 10 years since the implementation of the solar panels.

The Chairman thanked the Authority's Public Relations Consultant, Tim McEntyre, for designing the Authority's 50th anniversary brochure. Mr. McEntyre is going to look into distribution options of the brochure.
  15. New Business: No new business.
  16. Public Comments: No public comments.
  17. Adjournment: The meeting adjourned at 8:03pm.

  
ALISON GORDON, SECRETARY