



**MINUTES  
REGULAR MEETING  
December 9, 2014**

1. Chairman Chewcaskie called the meeting to order at 7:33pm.
2. Chairman Chewcaskie read the statement in compliance with C.231, PL 1975.
3. Roll Call: The following Commissioners were present: Bonagura, DaPuzzo, DePhillips, Gabbert, Plumley, Salazer and Chairman Chewcaskie. Vice-Chairman Kasparian and Commissioner Kelaher were absent.

Commissioner Bonagura had been sworn in at the Work Session prior to the Regular Meeting.

4. Chairman Chewcaskie had no remarks.
5. Approval of Minutes: November 13, 2014

Commissioner DePhillips made a motion to accept the minutes as presented, Commissioner Salazer seconded the motion. The following Commissioners voted in favor of passing the minutes: DaPuzzo, DePhillips, Gabbert, Plumley and Salazer. Commissioner Bonagura and Chairman Chewcaskie abstained.

6. There were no public comments.
7. Consideration for approval list of Resolutions dated December 9, 2014.
  - a. Consent Resolution for Resolution No. 86-2014, 91-2014, 94-2014, 96-2014 through 101-2014 were offered by Commissioner DePhillips and seconded by Commissioner DaPuzzo. The following Commissioners voted yes on the consent resolution: Commissioners DaPuzzo, DePhillips, Gabbert, Plumley, Salazer and Chairman Chewcaskie. Commissioner Bonagura abstained from the consent resolution.

Resolution No. 86-2014 – Award Bid – Contract No. 266 – Goffle Road and Midland Park Pump Station Upgrades: The Authority received bids for this Contract on October 15, 2014. The three (3) low bids were as follows: Longo Electrical - \$506,263.10; Rapid Pump and Meter Services - \$645,850.00; Coppola Services - \$637,000.00. The lowest bidder Longo Electrical informed the Authority that they did not plan to provide the Aurora pumps specified but rather to provide pumps from another supplier which our engineer has indicated is not equal to the specified Aurora pumps. Longo's bid has been deemed non-

responsive. Therefore the lowest responsible bidder has been deemed Coppola Services Inc. and this resolution awards Contract No. 266 to Coppola Services Inc. in the amount of \$637,000 which includes Alternate A-1.

Resolution No. 91-2014 – Regular employment – Operations and Maintenance Helper: The probationary period for Walter Stefancik was completed on November 20, 2014 and it has been recommended he be retained as a regular employee effective November 21, 2014.

Resolution No. 94-2014 Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for November 2014 and Health and Dental Benefits for December 2014 as follows: Payroll Account: \$253,482.18; Tax Deposit Acct: \$112,752.09; Health Benefits Contribution-Employer: \$101,454.19; Health Benefits Contribution Employee: \$10,009.38; Dental Benefits: \$4,431.13; PERS and Contributory Insurance: \$28,264.56; DCRP-Employee (November): \$22.92; DCRP – Employer (November) – \$12.50; Operating Account: \$309,102.13; General Improvement Account: \$126,335.87; 2010 WWT Project Account: \$2,864.54; 2014 WWT Project Account \$30,624.00.

Resolution No. 96-2014 – Rescission of Contract No. 267 – Operations Building Roof Replacement: By Resolution No. 78-2014 the Authority awarded Contract No. 267 Operations Building Roof Replacement to VMG Group. The Authority received from VMG Group a signed contract and a proposed change order in excess of 20% of the bid price contending that they misunderstood the bid specifications. Change orders of this magnitude are disfavored under the Local Public Contracts Law and the Commissioners do not believe the proposed change order is justifiable as an unforeseen circumstance or differing site condition. This resolution rejects the change order proposed and terminates the award to the VMG Group.

Resolution No. 97-2014 – Resolution to amend General Counsel Professional Services Contract – The Authority appointed Sokol Behot & Fiorenzo (the Sokol Firm) as General Counsel on February 4, 2014. The original resolution and professional services agreement state the compensation for the Sokol Firm to be capped at \$60,000.00. The Sokol firm has advised the Authority that due to litigation, that the \$60,000 will be exceeded and has requested the Authority increase the not to exceed cost to \$100,000. This resolution amends the professional services agreement to increase the not to exceed cost to \$100,000 and for the original resolution and agreement remain in full force and effect.

Resolution No. 98-2014 – Resolution to amend Consulting Engineer Professional Services Contract – The Authority appointed T&M Associates (“T&M”) as Consulting Engineer on February 4, 2014. The original resolution and professional services agreement state the compensation for T&M to be capped at \$85,000.00. T&M has advised the Authority that due to the asset management

plan and strategic planning, that the \$85,000 will be exceeded and has requested the Authority increase the not to exceed cost to \$128,000. This resolution amends the professional services agreement to increase the not to exceed cost to \$128,000 and for the original resolution and agreement remain in full force and effect.

Resolution No. 99-2014 – Resolution to amend Labor Counsel Professional Services Contract – The Authority appointed Alterman & Associates, LLC (the “Alterman Firm”) as Labor Counsel on February 4, 2014. The original resolution and professional services agreement state the compensation for the Alterman Firm to be capped at \$10,000.00. The Alterman firm has advised the Authority that due to litigation, that the \$10,000 will be exceeded and has requested the Authority increase the not to exceed cost to \$23,000. This resolution amends the professional services agreement to increase the not to exceed cost to \$23,000 and for the original resolution and agreement remain in full force and effect.

Resolution No. 100-2014 – Resolution Ratifying Emergency Purchases and Contracts caused by Incinerator Failure: On or about November 26, 2014, the Authority suffered an incinerator failure which caused immediate interruption in the ability to treat sludge. The Authority did not have the ability to incinerate for 8 days and had to conduct emergency repairs and transport solids offsite which services were required to be purchased on an emergency basis. This was a clear endangerment to the public health and welfare and the necessary Emergency Procurement Report was filed with the Division of Local Government Services.

Resolution No. 101-2014 – Resolution authorizing Executive Director to enter into a Professional Services Contract with Valley Health Medical Group regarding the coordination and conduct of Alcohol and Drug Testing Services: This Resolution authorizes the Executive Director to enter into an Agreement with the Valley Health Medical Group for Drug and Alcohol Testing Services. The Agreement will be effective from January 1, 2015 through December 31, 2015 at a fee as outlined in the fee schedule within the agreement.

- b. Commissioner DaPuzzo offered Motion 010-2014 and Commissioner Gabbert seconded the motion. The following Commissioners voted yes for the motion: Commissioners DaPuzzo, Dephillips, Gabbert, Plumley, Salazer and Chairman Chewcaskie. Commissioner Bonagura abstained.

Motion 010-2014 – Change Order No. 8 – Contract No. 259 – Franklin Lakes Business District Sanitary Sewer: Motion to approve change order no. 8 for Underground Utilities Corporation as prepared by T&M Associates for Contract No. 259, Franklin Lakes Business District Sanitary Sewer, in a net increase amount of \$24,197.60 for change of transducer from an ultrasonic to submerged and for the service calls, temporary controls and submersible transducer rental.

- c. The following Resolution was tabled:

Resolution 95-2014 – Approval of TWA, East Gate Pump Station Replacement Project, Borough of Ho-Ho-Kus, New Jersey

8. Reports of Committees:
  - a. Finance Committee – Nothing further to report.
  - b. Personnel Committee – Nothing further to report.
  - c. Insurance Committee – Nothing further to report.
  - d. Operating Committee – Nothing further to report.
  - e. Building and Grounds – Nothing further to report.
9. Report of Treasurer – Approximately \$1.3 million is being held at TD Bank with no interest in lieu of fees. Approximately \$8.4 million has been invested in short term investments: approximately \$3 million at the Bank of New Jersey with an interest rate of .75%; approximately \$5.4 million at TD Bank with an interest rate of 0.10% interest.
10. Report of Counsel – Nothing further to report.
11. Report of Engineer – Nothing further to report.
12. Report of Executive Director – Nothing further to report.
13. Report of Superintendent – Nothing further to report.
14. No Old business.
15. New Business: Chairman Chewcaskie suggested the Commissioners consider the best day for the monthly meetings for 2015. Currently it is the 3<sup>rd</sup> Tuesday of the month and the Chairman was requesting input as to what works best with everyone's schedule for 2015. Everyone was in agreement that the 3<sup>rd</sup> Tuesday will work for the 2015 Meeting Schedule.
16. No public comments.
17. Motion to adjourn the meeting at 7:39pm was made by Commissioner DaPuzzo and seconded by Commissioner DePhillips. All Commissioners were in favor of adjourning the meeting at 7:39 pm.

  
Alison Gordon, Secretary