



**MINUTES
REGULAR MEETING
September 20, 2022**

1. The Meeting was called to order at 7:16pm.
2. The Secretary read the Open Public Meetings Act statement.
3. Roll Call: The following Commissioners were present: Bonagura (via Zoom), Kelaher, Lo Iacono (via Zoom), Ortega (via Zoom), Plumley and Chairman Kasparian. Commissioner Jordan was absent.

Also present were Board Secretary Alison Gordon, Interim Executive Director Robert Laux, Treasurer Todd Sherer, Authority Engineer Howard Hurwitz (via Zoom), General Counsel Douglas Bern, Esq., and Consulting Engineer Nicholas Rotonda. Assistant Executive Director John Danubio and Superintendent Robert Genetelli were absent.

4. Swearing in of Commissioner: Stephen Lo Iacono has been reappointed as Commissioner of the Northwest Bergen County Utilities Authority for a term of February 1, 2022 through February 1, 2027.
5. Chairman Remarks: No remarks.
6. Consideration for approval of minutes:
 - a. Regular Meeting – July 19, 2022: Commissioner Lo Iacono motioned to accept the minutes, Chairman Kasparian seconded the motion. The motion carried. Commissioner Bonagura abstained.
7. Public Comments: No public was present.
8. Consideration for approval list of Resolutions dated September 20, 2022:
 - a. The Commissioners voted by Consent Agenda for Resolution No. 85-2022 through Resolution 92-2022. Chairman Kasparian offered the Consent Agenda, Commissioner Kelaher seconded. All present Commissioners voted yes.

Resolution No. 85-2022 – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for July & August 2022 and Health and Dental Benefits for August & September 2022 as follows: Payroll Account, July: \$219,924.26; Payroll Account, August: \$201,555.15; Tax Deposit Acct, July: \$93,966.57; Tax Deposit Acct, August: \$82,974.91; Health Benefits Contribution-Employer, August: \$118,197.17; Health Benefits Contribution-Employer, September: \$118,221.72; Health Benefits Contribution Employee, August: \$4,462.02; Health Benefits Contribution Employee, September: \$4,437.47; Dental Benefits, August: \$3,951.99; Dental Benefits, September: \$3,951.99; PERS and Contributory Insurance, July: \$32,241.89; PERS and Contributory Insurance, August: \$31,124.96; 1st quarter 2022 PERS Retro: \$998.76; Operating Account, July:

\$522,040.10; Operating Account, August: \$446,242.14; General Improvement Account, July: \$208,448.67; General Improvement Account, August: \$72,336.50.

Resolution No. 86-2022 – Resolution authorizing Executive Director to enter into a Professional Services Contract with Valley Medical Group regarding the coordination and conduct of Alcohol and Drug Testing Services: The Agreement will be effective from July 1, 2022 through June 30, 2024 at a fee as outlined in the fee schedule within the agreement. This Agreement pertains to the testing of Authority employees who are holders of Commercial Drivers Licenses as well as other Authority employees and/or job applicants of the Authority.

Resolution No. 87-2022 – Award of Contract – Magnesium Hydroxide Slurry. Premier Magnesia was the sole bidder for the furnishing and delivery of magnesium hydroxide slurry. The bid price was \$0.492 per pound. The contract with Premier Magnesia will be for a period of two years commencing September 21, 2022.

Resolution No. 88-2022 – Authorization to renew a Shared Services Agreement with the Borough of Dumont: This resolution authorizes the Authority to enter into a shared services agreement with the Borough of Dumont to provide the services of monthly monitoring of their five (5) pump stations as well as any and all agreed upon repairs, 24 hours a day, 365 days per year, for a period of two (2) years.

Resolution No. 89-2022 – Authorization to enter into a Shared Services Agreement with the Borough of Midland Park: This resolution authorizes the Authority to enter into a shared services agreement with the Borough of Midland Park for a period of one (1) year to act as the Borough's New Jersey Licensed Operator.

Resolution 90-2022 – Resolution Authorizing the Northwest Bergen County Utilities Authority to Approve a Sewer Connection Application with LMF HHK Urban Renewal, LLC, for the 619 North Maple Avenue, Ho-Ho-Kus, New Jersey Sewer Connection: The Authority received a Sewer Connection Application from LMF HHK Urban Renewal, LLC for the referenced property. The Authority's technical advisor has reviewed the application and recommends the approval of the Application. The Chairman, Executive Director, Superintendent and General Counsel are authorized to prepare any and all documentation in order to facilitate the sewer connection to service the property. This resolution approves the sewer connection application subject to the requirements outlined in the Resolution.

Resolution No. 91-2022 – Resolution to Engage the Services of CME Associates to Provide the Engineering Professional Services Required for the Planning and Design of the Sludge Cake Receiving Facility at the Wastewater Treatment Plant: The Authority requires the services of an engineer to undertake and complete necessary and essential professional engineering services in connection with the planning and design for the referenced project which the Authority intends to fund with loan assistance from the NJEIFP and the NJIB. CME Associates has proposed to provide these services at a cost of \$398,586. CME Associates was appointed as the Authority's Consulting Engineer for the conceptual design of this project. Additionally, the Authority advertised for an RFQ for Consulting Engineering Services for 2022 and CME Associates was qualified by Resolution by the Authority to perform engineering services. This resolution authorizes the Chairman or Vice-Chairman to execute an Agreement with CME Associates to provide engineering

professional services for this project's planning and design. The Executive Director and Authority Engineer are authorized to execute such other documents and undertake such other tasks that are reasonably required to carry out and consummate the transactions contemplated by the Agreement. This award will be published in the Authority's official newspaper as required by law.

Resolution No. 92-2022 – Authorization to increase the Not to Exceed Cost of the Professional Services Agreement with Chavond Barry Engineering Corp. for 2022 Consulting Engineering Services for General Incinerator Advice: The Authority previously retained Chavond Barry Engineering Corp to provide 2022 consulting engineering services for general incinerator advice with compensation to be capped at \$175,000. The Firm has submitted a proposal for various repairs to the NIRO Incinerator. The cost of these repairs are estimated to be \$200,000. This resolution amends the original Resolution and Agreement to increase the not to exceed cost to the engineering firm to \$375,000.

9. Report of Treasurer: There is approximately \$15 million in short term investments earning an interest rate ranging from 0.5% to 0.8%. A monthly financial statement ending August 31, 2022 was distributed to the Board and Treasurer Sherer briefly reviewed the statement.
10. Report of Executive Director: Interim Director Laux reported the Authority is beginning to prepare for the 2023 budget. The State of New Jersey Health Benefits Program is going to have a 24% increase in rates for 2023 and the Authority is working to absorb that cost in the 2023 budget. Director Laux advised he is looking into other alternatives for health benefits programs.

Director Laux commended the Authority for the successful work at Chapel Road in Mahwah. The repairs solved engineering and nuisance problems experienced and that is shown by the lack of complaints from the area.

11. Old Business: No old business.
12. New Business: No new business.
13. Public Comments: No public was present.
14. Adjournment: The meeting adjourned at 7:27pm.


ALISON GORDON, SECRETARY