



**MINUTES
REGULAR MEETING
September 16, 2014**

1. The Chairman called the meeting to order at 7:30pm.
2. The Chairman read the statement in compliance with C.231, PL 1975.
3. Roll Call: The following Commissioners were present: DaPuzzo, DePhillips, Gabbert, Kasparian, Kelaher, Plumley, Salazer and Chairman Chewcaskie.
4. Salute to the Flag was led by the Chairman.
5. The Chairman had no new remarks.

6. Executive Session – Authority Counsel, Jeffrey Zenn, read the resolution for the Authority to go into closed session for the purposes to review and discuss pending litigation involving the appellate division decision in the NWBCUA v. Donovan matter that was issued on September 10, 2014. Commissioner DaPuzzo made a motion to go into the executive session and Commissioner Kasparian seconded the motion. All Commissioners present voted in favor of going into closed session at 7:33pm.

Executive Session ended at 8:39pm and the Commissioners continued with the public meeting.

7. Vote on Resolution No. 80-2014 Authorization to file appeal to New Jersey Supreme Court. The resolution is a result of the closed session regarding the appellate division decision in the NWBCUA v. Donovan matter that was issued on September 10, 2014. Chairman Chewcaskie recited the amended Resolution No. 80-2014 into the record.

The resolution was offered by Commissioner Kelaher and Commissioner Gabbert seconded the motion. The following Commissioners voted in favor of the resolution: Commissioners DaPuzzo, Gabbert, Kasparian, Kelaher, Plumley, Salazer and Chairman Chewcaskie. Commissioner DePhillips voted no on the resolution.

8. Approval of Minutes:

July 15, 2014 Regular Meeting: Commissioner DaPuzzo made a motion to accept the minutes as presented, Commissioner Kasparian seconded the motion. Commissioners DaPuzzo, DePhillips, Gabbert, Kasparian, Plumley and Salazer voted in favor of passing the minutes. Commissioner Kelaher and Chairman Chewcaskie abstained.

9. There were no public comments.
10. Consideration for approval list of Resolutions dated September 16, 2014.
 - a. Consent Resolution for Resolution No. 73-2014 through 79-2014 were offered by Commissioner DaPuzzo and seconded by Commissioner DePhillips. All Commissioners present voted in favor of Resolutions No. 73-2014 through 79-2014.

Resolution No. 73-2014 –Renewal of membership in the New Jersey Utility Authorities Joint Insurance Fund: The Authority’s membership with the New Jersey Utility Authorities Joint Insurance Fund is set to expire on December 31, 2014. This resolution will renew the Authority’s membership with the JIF for a period of three years, January 1, 2015 to January 1, 2018 at 12:01am.

Resolution No. 74-2014 – Regular Employment – John Stefancik, Incinerator Operator: John Stefancik recently was transferred to the position of Incinerator Operator and successfully completed his 90-day probationary period on September 5, 2014. This resolution retains John Stefancik as a regular employee in the position of Incinerator Operator effective September 6, 2014.

Resolution No. 75-2014 – Regular Employment – Alexis Toledo-Sanchez, O&M Helper: Alexis Toledo-Sanchez was hired by the Authority to the position of O&M Helper. Mr. Toledo-Sanchez will have successfully completed his probationary period on September 20, 2014. This resolution retains Mr. Toledo-Sanchez as a regular employee in the position of O&M Helper effective September 21, 2014.

Resolution No. 76-2014 – New Hire – Bart Brophy, Operations Supervisor: The position of Operations supervisor has been vacant since on or about November 1, 2010 and the Authority has allocated funds in its annual budget for the salary of an Operations Supervisor. This resolution is to hire Mr. Bart Brophy to the position of Operations Supervisor at a starting salary of \$88,500.00 subject to a 90-day probationary period effective October 6, 2014.

Resolution No. 77-2014 – Award of Contract – Liquid Grade Organic Polymer: The Authority received one (1) bid for the delivery of liquid grade organic polymer on September 4, 2014. The bid received was from Polydyne, Inc. in the amount of \$0.098 per pound. This resolution awards the contract for Polymer to Polydyne, Inc. at a price of \$0.098 per pound for a period of two (2) years.

Resolution No. 78-2014 Award of Contract No. 267 – Operations Building Roof Replacement: The Authority received bids for Contract No. 267 – Operations Building Roof Replacement on September 9, 2014. The three low bids were as follows: (1) VMG Group, \$156,000; (2) TNT Construction Group, \$178,000; (3) Paino Roofing Co., Inc., \$180,000. The bids have been reviewed by the Authority

Staff and General Counsel and have determined that VMG Group is the lowest responsible bidder. This resolution awards Contract No. 267 to VMG Group in the amount of \$156,000.

Resolution No. 79-2014 – Extension of Probationary Period – Walter Stefancik, O&M Helper: Walter Stefancik was hired to the position of O&M Helper and his probationary period is set to end on September 20, 2014. It has been recommended that Mr. Stefancik’s probationary period be extended for a period of sixty (60) days. After the successful completion of the extension, Mr. Stefancik will receive any salary increases owed to him retroactive to September 21, 2014.

- b. The following resolution was discussed and voted on separately from the consent agenda:

Resolution No. 72-2014 – Approval of vouchers, payroll and tax deposits

Resolution No. 72-2014 was for the approval of vouchers, payroll and tax deposits for the months of August and September 2014. Mr. Zenn felt that the Authority had already properly approved the August 15, 2014 Check Register at the July 15, 2014 meeting by Resolution No. 66-2014. He stated that historically the Authority would approve the August Check Register at the September meeting, which is why the resolution has been presented this way. However, Resolution 66-2014 has clearly approved the payments of the August 2014 Check Register and therefore it does not need to be approved again on Resolution no. 72-2014.

The board made a motion to amend resolution no. 72-2014 to reflect only the payments related to the September 16, 2014 check register. Commissioner DaPuzzo made the motion to amend resolution 72-2014 and Commissioner DePhillips seconded it. All commissioners voted in favor of amending resolution 72-2014.

AMENDED Resolution 72-2014: Commissioner DaPuzzo motioned to adopt resolution no. 72-2014 as amended and Commissioner DePhillips seconded it. All commissioners voted in favor of passing Resolution No. 72-2014 as amended.

Resolution No. 72-2014 as Amended – Approval of vouchers, payroll and tax deposits and pensions and benefits transfers for August 2014 and Health and Dental Benefits for September 2014 as follows: Payroll Account: \$191,542.93; Tax Deposit Acct: \$88,413.70; Health Benefits Contribution-Employer: \$98,812.59; Health Benefits Contribution Employee: \$9,280.17; Dental Benefits: \$4,362.72; PERS and Contributory Insurance: \$27,598.01; DCRP-Employee (August): \$22.92; DCRP – Employer (August) – \$12.50; Operating Account: \$331,045.15; General Improvement Account: \$191,715.34; 2012 WWT Project Account \$877.50.

- c. Motion 5-2014 – Motion to grant a 90-day unpaid leave of absence for Vincent Morelli, O&M Helper beginning July 12, 2014 and ending on October 9, 2014.

Commissioner DePhillips offered the motion and Commissioner Kelaher seconded it. All Commissioners voted in favor of the motion.

11. Reports of Committees:
 - a. Finance Committee – Nothing further to report.
 - b. Personnel Committee – Nothing further to report.
 - c. Insurance Committee – Nothing further to report.
 - d. Operating Committee – Nothing further to report.
 - e. Building and Grounds – Nothing further to report.
12. Report of Treasurer – The Treasurer reported that approximately \$9.8 million has been invested in short-term investments. The investments are as follows: approximately \$2.9 million at the Bank of New Jersey with an interest rate of 0.75%; approximately \$5.3 million at TD Bank with an interest rate of 0.10% interest. In addition, approximately \$1.5 million is deposited at TD Bank with no interest in lieu of fees.
13. Report of Counsel – Nothing further to report.
14. Report of Engineer – Nothing further to report.
15. Report of Executive Director – Nothing further to report.
16. Report of Superintendent – Nothing further to report.
17. No Old business.
18. No New Business.
19. No public comments.
20. Motion to adjourn the meeting at 8:59pm was made by Commissioner DaPuzzo and seconded by Commissioner Salazer. All Commissioners were in favor of adjourning at 8:59pm.


Alison Gordon, Secretary