

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

RESOLUTION

No. 91-2020

Date: December 8, 2020

2021 ADOPTED BUDGET

Fiscal Year: January 1, 2021 to December 31, 2021

NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY

WHEREAS, the Annual Budget and Capital Budget/Program for the Northwest Bergen County Utilities Authority for the fiscal year beginning January 1, 2021 and ending, December 31, 2021 has been presented for adoption before the governing body of the Northwest Bergen County Utilities Authority at its open public meeting of December 8, 2020; and

WHEREAS, the Annual Budget Page F-1 and Capital Budget page CB-3 as presented for adoption reflects each item of revenue Budget page F-2 and appropriation budget page F-4 in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of Northwest Bergen County Utilities Authority, at an open public meeting held on December 8, 2020 that the Annual Budget and Capital Budget/Program of the Northwest Bergen County Utilities Authority for the fiscal year beginning, January 1, 2021 and, ending, December 31, 2021 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

I hereby certify that this is a true copy of a resolution adopted by the Board of Commissioners of the Northwest Bergen County Utilities Authority on December 8, 2020.

[Signature] SECRETARY

[Signature] CHAIRMAN

RECORDED VOTE:

Table with 10 columns (Bonagura, Duch, Jordan, Kelaher, Lo Iacono, Mongelli, Ortega, Plumley, Kasparian) and 6 rows (Offered, Seconded, Aye, Nay, Absent, Abstain) showing recorded votes with checkmarks.

# SUMMARY

Northwest Bergen County Utilities Authority  
 For the Period January 1, 2021 to December 31, 2021

	<i>FY 2021 Proposed Budget</i>				<i>FY 2020 Adopted Budget</i>		\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations		
<b>REVENUES</b>								
Total Operating Revenues	\$ 14,723,465	\$ -	\$ -	\$ -	\$ 14,723,465	\$ 14,476,012	\$ 247,453	1.7%
Total Non-Operating Revenues	40,000	-	-	-	40,000	-	-	0.0%
Total Anticipated Revenues	14,763,465	-	-	-	14,763,465	14,516,012	247,453	1.7%
<b>APPROPRIATIONS</b>								
Total Administration	2,125,400	-	-	-	2,125,400	2,075,680	49,720	2.4%
Total Cost of Providing Services	9,788,775	-	-	-	9,788,775	9,677,675	111,100	1.1%
Total Principal Payments on Debt Service in Lieu of Depreciation	1,696,626	-	-	-	1,696,626	1,662,625	34,001	2.0%
Total Operating Appropriations	13,610,801	-	-	-	13,610,801	13,415,980	194,821	1.5%
Total Interest Payments on Debt	276,664	-	-	-	276,664	319,032	(42,368)	-13.3%
Total Other Non-Operating Appropriations	876,000	-	-	-	876,000	781,000	95,000	12.2%
Total Non-Operating Appropriations	1,152,664	-	-	-	1,152,664	1,100,032	52,632	4.8%
Accumulated Deficit	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	14,763,465	-	-	-	14,763,465	14,516,012	247,453	1.7%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	-	-
Net Total Appropriations	14,763,465	-	-	-	14,763,465	14,516,012	247,453	1.7%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	#DIV/0!

## Revenue Schedule

Northwest Bergen County Utilities Authority  
 For the Period January 1, 2021 to December 31, 2021

	<b>FY 2021 Proposed Budget</b>						<b>FY 2020 Adopted Budget</b>	<b>\$ Increase (Decrease) Proposed vs. Adopted</b>	<b>% Increase (Decrease) Proposed vs. Adopted</b>					
	Wastewater Treatment	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations					
<b>OPERATING REVENUES</b>														
<i>Service Charges</i>														
Residential	13,468,465						\$ 13,468,465	\$ 13,221,012	\$ 247,453	1.9%				
Business/Commercial							-	-	-	#DIV/0!				
Industrial							-	-	-	#DIV/0!				
Intergovernmental							-	-	-	#DIV/0!				
Other							-	-	-	#DIV/0!				
<b>Total Service Charges</b>	<b>13,468,465</b>						<b>13,468,465</b>	<b>13,221,012</b>	<b>247,453</b>	<b>1.9%</b>				
<i>Connection Fees</i>														
Residential	100,000						100,000	100,000	-	0.0%				
Business/Commercial	300,000						300,000	300,000	-	0.0%				
Industrial							-	-	-	#DIV/0!				
Intergovernmental							-	-	-	#DIV/0!				
Other							-	-	-	#DIV/0!				
<b>Total Connection Fees</b>	<b>400,000</b>						<b>400,000</b>	<b>400,000</b>	<b>-</b>	<b>0.0%</b>				
<i>Parking Fees</i>														
Meters							-	-	-	#DIV/0!				
Permits							-	-	-	#DIV/0!				
Fines/Penalties							-	-	-	#DIV/0!				
Other							-	-	-	#DIV/0!				
<b>Total Parking Fees</b>	<b>-</b>						<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>				
<i>Other Operating Revenues (List)</i>														
Outside Septage	650,000						650,000	650,000	-	0.0%				
Solar Renewable Energy Credits	70,000						70,000	70,000	-	0.0%				
IPP Permits	25,000						25,000	25,000	-	0.0%				
Collections System Operation	50,000						50,000	50,000	-	0.0%				
Miscellaneous Income	60,000						60,000	60,000	-	0.0%				
							-	-	-	#DIV/0!				
							-	-	-	#DIV/0!				
							-	-	-	#DIV/0!				
							-	-	-	#DIV/0!				
							-	-	-	#DIV/0!				
<b>Total Other Revenue</b>	<b>855,000</b>						<b>855,000</b>	<b>855,000</b>	<b>-</b>	<b>0.0%</b>				
<b>Total Operating Revenues</b>	<b>14,723,465</b>						<b>14,723,465</b>	<b>14,476,012</b>	<b>247,453</b>	<b>1.7%</b>				
<b>NON-OPERATING REVENUES</b>														
<i>Other Non-Operating Revenues (List)</i>														
Type in							-	-	-	#DIV/0!				
Type in							-	-	-	#DIV/0!				
Type in							-	-	-	#DIV/0!				
Type in							-	-	-	#DIV/0!				
Type in							-	-	-	#DIV/0!				
Type in							-	-	-	#DIV/0!				
<b>Total Other Non-Operating Revenue</b>	<b>-</b>						<b>-</b>	<b>-</b>	<b>-</b>	<b>#DIV/0!</b>				
<i>Interest on Investments &amp; Deposits (List)</i>														
Interest Earned	40,000						40,000	40,000	-	0.0%				
Penalties							-	-	-	#DIV/0!				
Other							-	-	-	#DIV/0!				
<b>Total Interest</b>	<b>40,000</b>						<b>40,000</b>	<b>40,000</b>	<b>-</b>	<b>0.0%</b>				
<b>Total Non-Operating Revenues</b>	<b>40,000</b>						<b>40,000</b>	<b>40,000</b>	<b>-</b>	<b>0.0%</b>				
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 14,763,465</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>-</b>	<b>\$</b>	<b>14,763,465</b>	<b>\$ 14,516,012</b>	<b>\$ 247,453</b>	<b>1.7%</b>

# Appropriations Schedule

Northwest Bergen County Utilities Authority  
For the Period January 1, 2021 to December 31, 2021

FY 2021 Proposed Budget							FY 2020 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
OPERATING APPROPRIATIONS	Wastewater Treatment	N/A	N/A	N/A	N/A	N/A	Total All Operations	Total All Operations	All Operations	All Operations
<b>Administration - Personnel</b>										
Salary & Wages	\$ 735,400						\$ 735,400	\$ 717,080	\$ 18,320	2.6%
Fringe Benefits	447,000						447,000	420,600	26,400	6.3%
<b>Total Administration - Personnel</b>	<b>1,182,400</b>						<b>1,182,400</b>	<b>1,137,680</b>	<b>44,720</b>	<b>3.9%</b>
<b>Administration - Other (List)</b>										
Professionals	600,000						600,000	600,000	-	0.0%
Communications	67,000						67,000	67,000	-	0.0%
Executive	13,000						13,000	13,000	-	0.0%
Management	263,000						263,000	258,000	5,000	1.9%
Miscellaneous Administration*							-	-	-	#DIV/0!
<b>Total Administration - Other</b>	<b>943,000</b>						<b>943,000</b>	<b>938,000</b>	<b>5,000</b>	<b>0.5%</b>
<b>Total Administration</b>	<b>2,125,400</b>						<b>2,125,400</b>	<b>2,075,680</b>	<b>49,720</b>	<b>2.4%</b>
<b>Cost of Providing Services - Personnel</b>										
Salary & Wages	3,654,000						3,654,000	3,700,000	(46,000)	-1.2%
Fringe Benefits	2,221,775						2,221,775	2,170,175	51,600	2.4%
<b>Total COPS - Personnel</b>	<b>5,875,775</b>						<b>5,875,775</b>	<b>5,870,175</b>	<b>5,600</b>	<b>0.1%</b>
<b>Cost of Providing Services - Other (List)</b>										
See Sheet F-4a	3,913,000						3,913,000	3,807,500	105,500	2.8%
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Type in Description							-	-	-	#DIV/0!
Miscellaneous COPS*							-	-	-	#DIV/0!
<b>Total COPS - Other</b>	<b>3,913,000</b>						<b>3,913,000</b>	<b>3,807,500</b>	<b>105,500</b>	<b>2.8%</b>
<b>Total Cost of Providing Services</b>	<b>9,788,775</b>						<b>9,788,775</b>	<b>9,677,675</b>	<b>111,100</b>	<b>1.1%</b>
Total Principal Payments on Debt Service in Lieu of Depreciation	1,696,626						1,696,626	1,662,625	34,001	2.0%
<b>Total Operating Appropriations</b>	<b>13,610,801</b>						<b>13,610,801</b>	<b>13,415,980</b>	<b>194,821</b>	<b>1.5%</b>
<b>NON-OPERATING APPROPRIATIONS</b>										
Total Interest Payments on Debt	276,664						276,664	319,032	(42,368)	-13.3%
Operations & Maintenance Reserve							-	-	-	#DIV/0!
Renewal & Replacement Reserve	876,000						876,000	781,000	95,000	12.2%
Municipality/County Appropriation							-	-	-	#DIV/0!
Other Reserves							-	-	-	#DIV/0!
<b>Total Non-Operating Appropriations</b>	<b>1,152,664</b>						<b>1,152,664</b>	<b>1,100,032</b>	<b>52,632</b>	<b>4.8%</b>
<b>TOTAL APPROPRIATIONS</b>	<b>14,763,465</b>						<b>14,763,465</b>	<b>14,516,012</b>	<b>247,453</b>	<b>1.7%</b>
<b>ACCUMULATED DEFICIT</b>										
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	<b>14,763,465</b>						<b>14,763,465</b>	<b>14,516,012</b>	<b>247,453</b>	<b>1.7%</b>
<b>UNRESTRICTED NET POSITION UTILIZED</b>										
Municipality/County Appropriation							-	-	-	#DIV/0!
Other							-	-	-	#DIV/0!
<b>Total Unrestricted Net Position Utilized</b>							<b>0</b>	<b>0</b>	<b>0</b>	<b>0.0%</b>
<b>TOTAL NET APPROPRIATIONS</b>	<b>\$ 14,763,465</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 14,763,465</b>	<b>\$ 14,516,012</b>	<b>\$ 247,453</b>	<b>1.7%</b>

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 680,540.05 \$ - \$ - \$ - \$ - \$ - \$ - \$ 680,540.05

# Proposed Capital Budget

Northwest Bergen County Utilities Authority  
 For the Period January 1, 2021 to December 31, 2021

	Estimated Total Cost	Funding Sources			
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants Other Sources
<i>Wastewater Treatment</i>					
See Attached Schedule	\$ 5,131,000	\$ 995,000	\$ 876,000	\$ 3,260,000	
Type in Description	-				
Type in Description	-				
Type in Description	-				
Total	5,131,000	995,000	876,000	3,260,000	-
N/A					
Type in Description	-				
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Type in Description	-				
Total	-				
N/A					
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Total	-				
N/A					
Type in Description	-				
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Type in Description	-				
Total	-				
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ 5,131,000</b>	<b>\$ 995,000</b>	<b>\$ 876,000</b>	<b>\$ 3,260,000</b>	<b>\$ -</b>

*Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please attach additional schedules. Input total amount of all projects for the operation on single line and enter "See Attached Schedule" instead of project description.*

Northwest Bergen County Utilities Authority  
 For the Period January 1, 2021 to December 31, 2021

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
<b>Wastewater Treatment</b>						
Wastewater Pump Station Improvements (S340700-15)	\$1,000,000			\$1,000,000		
Upgrade Operating Building Interior	\$660,000			\$660,000		
Incinerator Repairs	\$0					
Collection System Gravity Main Repairs (S340700-19)	\$0					
Collection System Expansion	\$0					
Fiber Optic Pump Station Installations	\$0					
Upgrade Mission and Phoenix Alarm Systems / Wet Well Dissolved O2 Systems / New Pump for HHF	\$281,000		\$281,000			
Replace Federal Electric Sub-Panels left throughout Plant	\$310,000		\$310,000			
Upgrade and Replace PLCs and CSS in Primary Building, Simplify Wiring	\$75,000		\$75,000			
Vehicle Replacement (2 Ford Explorers)	\$90,000	\$90,000				
Replace Aeration Gallery PLCs, wiring, and transmission data systems	\$90,000	\$90,000				
Roof Replacement and Repair of Grit Building and Disinfection Building (incl. epoxy coating of interior walls grit bldg)	\$150,000		\$150,000			
WWTP Gate Valves and Actuator Replacement Upgrade (Inlet Bldg and secondary crossover channel incl electric)	\$0					
Replace BFP#2 Schwing Pump	\$0					
Vehicle Storage Building	\$700,000	\$700,000				
Cake Receiving Facility	\$600,000			\$600,000		
Pump Station PLC Replacement	\$1,000,000			\$1,000,000		
Upgrade Polymer Room Electrical Cabinets, Automate Polymer System	\$60,000		\$60,000			
Thickener Scrubber Upgrade to Fully Automated and Winterize	\$25,000	\$25,000				
Upgrade Pump Station Lighting including Wet Wells	\$30,000	\$30,000				
	\$60,000	\$60,000				
<b>Total</b>	<b>\$5,131,000</b>	<b>\$995,000</b>	<b>\$876,000</b>	<b>\$3,260,000</b>	<b>\$0</b>	<b>\$0</b>