

**NORTHWEST BERGEN COUNTY UTILITIES AUTHORITY,**

**BERGEN COUNTY, NEW JERSEY**

**Notice to Bidders**

Due to the current Covid-19 Pandemic and all Executive orders issued by the Governor of the State of New Jersey, all necessary bid specifications, plans and bid forms may be secured upon email request to:

**Subject: Interior Alterations at the Service Building Bid Request – RSC Architects, Bidding@rscarchitects.com, 201-941-3040**

Bidding documents shall be made available by digital download link after written request.

Bids for said Contract must be based upon and in strict accordance with the aforesaid specifications.

All Bids must be stated in words and figures and must be submitted in sealed envelopes with the envelopes to bear the following information:

Title: INTERIOR ALTERATION AT THE SERVICE BUILDING

Bid No.: 147.21.001

Name and Address of Bidder:

And shall be delivered, either by mail, express delivery service, or dropped off in exterior drop box, to the Office of the Assistant Executive Director on or before **the 9<sup>th</sup> of February, 2022 at 11:00 a.m.**

If Bids are to be accepted by mail or courier, the Bids must be placed in an outer envelope, which on the top right-hand side should clearly designate in the same manner as set forth above, the same size and information. The inner envelope should have specifically placed in the center the same information as set forth above and on the bottom left-hand side the name and address of the Bidder.

**All Bids delivered by mail or other postal service shall be addressed specifically to Mr. John Danubio, Assistant Executive Director, Northwest Bergen County Utilities Authority, Bergen County, New Jersey and if delivered by a postal service shall be delivered to the NBCUA Water Treatment Facility located at 30 Wyckoff Ave, PO Box 255, Waldwick, NJ 07463 between the hours of 9:00 a.m. and 4:00 p.m. prior to the time set forth for the opening of the Bid and not earlier than 48 hours prior to the opening of the Bid.**

The burden is upon the Bidder to comply specifically with the directions in the “Notice to Bidders.” The Bidders are put on notice that because of precautions resulting from terrorist threats; packages may be opened if directed to the wrong office.

Any Bid not delivered in the manner as set forth in this “Notice to Bidders” may be declared void.

All bids must be submitted on forms for that purpose to be obtained from RSC Architects along

with the drawings and specifications.

Each bidder shall deposit with its bid a certified check or cashiers check, or bid guarantee in the form of a bid bond (cash will not be accepted) drawn to Northwest Bergen County Utilities Authority, in the amount of ten percent (10%) (but not to exceed \$20,000) of the total bid, as provided in the said specifications, as a guarantee of good faith in bidding and shall also submit a certificate from a surety company stating that it will provide the bidder with a bond in such sum as is required in the advertisement or in the specifications. **BIDDERS ARE REQUIRED TO COMPLY WITH THE REQUIREMENTS OF N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.**

Bidders are required to comply with N.J.S.A. 52:32-44 (Business Registration Law) as more specifically set forth in bid specifications.

#### **BID OPENING:**

All bids will be publicly opened at the NBCUA Water Treatment Facility, located at 30 Wyckoff Ave, Waldwick, NJ 07463 and read beginning at 11:00 AM on February 9, 2022. In consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020 declaring a State of Emergency and a Public Health Emergency in the State of New Jersey, together with Executive Order 244 and Assembly Bill 5820 as signed by Governor Murphy, the Authority is currently closed to the Public and therefore in-person attendance is prohibited. The Bid Opening will be accessible via Zoom for public viewership. Members of the public who wish to view the Bid Opening may do so by going to Zoom.us and entering in the Meeting ID: 816 9509 5901 followed by the passcode: 209351 or by using the following telephone number for dialing in: +1-646-558-8656 US (New York). In the event the Authority opens to the public after the publication of this bid notice and prior to the date of the bid opening, the Authority shall send notice to all Plan holders and will post to the Authority's website, nbcua.com, at least 48 hours in advance of the opening so that members of the public may view the opening in person at the Authority's Offices. The Opening will be streamed via Zoom regardless of the status of the Authority being open to the public.

It is the responsibility of each bidder to ensure that their bid is complete and presented to the Authority Office before the bid date and time. Bids will not be accepted or received by the Authority after the advertised bid date and time. (N.J.S.A. 18A:18A-21(b)).

Dated: January 14, 2022

By order of the Northwest Bergen  
County Utilities Authority, Bergen  
County, New Jersey.

John Danubio  
Assistant Executive Director